

Next Regular Meeting
Tuesday, January 10, 2012
7:00 p.m.

**ABVM Administration Committee Minutes
October 20, 2011**

Present: Father Kevin Maksym, Doak Stolz, Chair, Pete Batcke, Julene Dobrzelewski, Mike Martinski, Liz Minbirole, Bob VanSickle, John Waskevich

Excused: Karen Rolfe

The meeting was called to order by Doak Stolz, Chair, at 7:05 p.m. Father Kevin led the group in prayer.

The meeting minutes from September 13, 2011 were reviewed and approved.

Financial Statements

The September 2011 financial statements were distributed and reviewed. The parish is slightly in the red after the first quarter. Sunday collection is below budget as are some budgeted spending items. Budget spreads will be reviewed prior to the next meeting.

Parish Hall Rental Agreement

The Parish Hall Rental Agreement effective October 1, 2011 was approved. Pete Batcke has asked the Knights of Columbus' attorney to look at the document and feedback will be available for the next meeting.

Maintenance Items

The committee discussed several maintenance items. The painting of windows in the rectory and church has been approved and will commence this fall as the weather allows. John Waskevich will get two or three bids for the out building doors. This information will be shared with a small group of the committee who will award the bid. The group will update the committee at its next meeting. Mike Martinski will confirm the bids received to fill in the cracks in the parking lots and make sure that gets done this fall. It was noted that a portion of the north parking lot will need to be replaced. This work has been deferred until a later date. Mike Martinski will repair the gutter leaks and downspouts this fall. John Waskevich will look at options for a hand rail for the ramp leading to the parish hall entrance. Mike Martinski will fix the loose shingles on the parish hall roof. It was noted that the parish hall roof will need to be resingled next year.

Pastors' Consultation Item

Father Kevin explained the Pastoral Planning process that is now underway in the Diocese. The process will culminate in decisions by Bishop Cistone about parishes in June 2013. Our parish will have a core committee to respond to a survey from the Diocese. The committee will also meet with a cohort team. The results from across the Diocese will be reviewed by the Diocesan Planning Commission and a recommendation made to Bishop Cistone. The Midland parishes have already done some of the base work as part of the previous cluster work.

The meeting was closed with a prayer by Father Kevin and adjourned by the Chair at 8:29 p.m.

Respectfully submitted,
Elizabeth A. Minbirole
October 20, 2011